



AUSTRALIAN MILITARY MEDICINE ASSOCIATION

PROCEDURAL INSTRUCTION

PI 5 – ASSOCIATION MEMBERSHIP FEES

This **Procedural Instruction** adopted by
the Council of the **Australian Military Medicine Association**
at a meeting held

on the seventeenth day of October 2003



Secretary



President

INTRODUCTION

The Australian Military Medicine Association (“the Association”) is required to conduct its affairs using the financial resources generated through Membership Fees and revenue from the Annual Scientific Conference.

The Constitution of the Association provides for the following fee-paying Membership categories:

- a. Full;
- b. Associate; and
- c. Student.

The Constitution provides that the members will set the Membership Fee (“the Fee”) at each Annual General Meeting.

PRINCIPLES

The Association Membership Year runs from the first day of July of each year to the thirtieth day of June of the following year.

Council has determined not to set a different Fee for Associate Membership. Fees for Student Members will be set at two-thirds the Full Membership Fee.

The Membership Fees current at the date of this Procedural Instruction are at the Annex to this Policy and will be updated from time to time.

Members who fail to pay their Fees by the due date are deemed to be unfinancial.

Members who are more than six months in arrears with their Fees cease to be Members of the Association and will be removed from the Association's Register of Members. They are not entitled to any of the rights or benefits conferred by Membership of the Association. Council can restore membership on payment of any arrears.

IMPLEMENTATION

The Secretariat will forward Fee Renewal Notices to all Members at least two months prior to the due date for payment (by 31 March of each year).

A Reminder Notice will be forwarded in the June Edition of the Journal.

The Secretariat will advise the Association Council at its October meeting of those Members who have not renewed their Membership.

The Secretariat will advise Council at its January meeting of those Members who have been unfinancial for more than six months and who have therefore ceased to be Members. The Secretariat will forward reminder notices to all such former Members.

The Secretariat will advise Council at its June meeting of those former Members who have not paid their fees for more than 12 months. Council will determine any further follow-up in relation to each former Member.

Former Members who pay all Membership Fee arrears within 12 months of ceasing to be Members by reason of non-payment of Fees, that is, within 18 months of their last Fee falling due, will be automatically restored to Membership. After this time, the former Member must make a new application for Membership and pay all fees related to new Membership.

SCHEDULE OF MEMBERSHIP FEES

As at 31 October 2002.

Entrance Fee	\$40
Full Membership	\$99
Associate Membership	\$99
Student Membership	\$66