



AUSTRALIAN MILITARY MEDICINE ASSOCIATION

PROCEDURAL INSTRUCTION

PI 2 – CONDUCT OF COUNCIL ELECTIONS

This **Procedural Instruction** adopted by
the Council of the **Australian Military Medicine Association**
at a meeting held

on the seventeenth day of October 2003

Secretary

President

INTRODUCTION

The Constitution of the Australian Military Medicine Association (“the Association”) requires that the affairs of the Association be managed by a Council, elected by the Members at each Annual General Meeting (“AGM”).

The Association Constitution provides for the method of election.

Council consists of the following officers:

- a. President;
- b. Vice-President; and
- c. six Members, from whom the following officers will be appointed by Council:
 - i. Secretary;
 - ii. Treasurer; and
 - iii. Journal Editor.

PRINCIPLE

Council elections will be conducted in accordance with the Association Constitution.

IMPLEMENTATION

The detailed rules for the conduct of Council elections are in the Constitution.

Nominations

Nominations of candidates for election to Council are to be made on a Nomination Form provided for the purpose.

Nomination Forms are to be despatched to all Members of the Association by 30 June of each year. This is to be done in conjunction with the June Edition of the Association Journal.

Nominations for Council must be received not later than 42 days prior to the AGM.

Council members seeking to stand for re-election may advise the Secretary in writing not less than 42 days prior to the date of the AGM of their intention to stand.

Elections

Where an election for Council is required, this will be by postal ballot.

The Secretariat will prepare balloting lists containing the names of the candidates, together with the office being sought, in alphabetical order. The ballot is to be forwarded to each Member of the Association entitled to vote at least 35 days before the AGM. The Closing Date for the ballot will be seven days prior to the AGM.

Ballot papers must be received by the Secretary by the Closing Date specified to be valid.

Should there fail to be a nomination for a particular position on Council, a call for nominations shall be made at the AGM. If at that stage there is more than one nomination, a secret ballot shall be held during the AGM.